

Jet Boating New Zealand Heritage Trust



Grant Application and Process

The Jet Boating New Zealand Heritage Trust objectives, on which we were founded, are **To Preserve, Educate and Display** the history of Jet Boating in New Zealand.

We are here to assist you in reaching these objectives. Please read the following information on applying for funding and the process which follows should your application be successful.

Funds requested up to \$1000.00

Please email heritage@jbnz.co.nz including the details of

- What the funds are for,
- Amount of funds being requested,
- Why funds are being requested.

Timeline:

- Fund Request received.
- Discussed at the next JBNZ Heritage Trust Management Committee Meeting.
- Fund Request decision communicated.

For a successful application

- the funds must be used within 6 months.
- A copy of the invoice is to emailed to the Jet Boating NZ Heritage Trust. The funds will be released upon receipt of the paid invoice and proof the funds have been used for the purpose applied for (this may be a photo).
- Bank confirmation of the bank account the funds are to be directed to.

Funds requested between \$1000 and \$5000

Please write to: Jet Boat New Zealand Heritage Trust
 PO Box 6605
 Upper Riccarton
 Christchurch 8442 (The letter may be emailed to heritage@jbnz.co.nz)

Include the following details:

- Who is requesting the payment (Name of the organisation),
- A copy of the minutes where it was agreed to apply to Jet Boating NZ Heritage Trust for funds, the amount being applied for and what the funds are to be used for,
- What proportion of the cost will be funded by the organisation itself,
- Quote for the cost of the item being purchased,
- Bank confirmation of the bank account the funds are to be directed to.

Timeline

- Fund Request received
- Discussed at the next JBNZ Heritage Trust Management Committee Meeting
- Fund Request decision communicated within 10 days of the meeting decision.

For a successful application

- The funds must be used within 6 months
- The funds will be released upon receipt of the paid invoice(s) and proof the funds have been used for the purpose applied for (this may be a photo).

Funds requested in excess of \$5000.00

Please write to: Jet Boat New Zealand Heritage Trust
 PO Box 6605
 Upper Riccarton
 Christchurch 8442 (The letter may be emailed to heritage@jbnz.co.nz)

Include the following details:

- Who is requesting the payment (Name of the organisation),
- A copy of the minutes where it was agreed to apply to Jet Boating NZ Heritage Trust for funds, the amount being applied for and what the funds are to be used for,
- Two quotes for the cost of the item being purchased
- How the entire project will be funded, including what funds have been applied for from other organisations
- A copy of the applicant organisation's latest financial report
- Bank confirmation of the bank account the funds are to be directed to.

Timeline

Fund Request received
Discussed at the next JBNZ Heritage Trust Management Committee Meeting
Fund Request decision communicated within 10 days of the meeting decision.

For a successful application

- the funds must be used within 6 months
- The funds will be released upon receipt of the paid invoice(s) and proof the funds have been used for the purpose applied for (this may be a photo).
- A progress payment schedule may be negotiated with Jet Boating NZ Heritage Trust based on expenses incurred.

Upcoming Meeting Dates:

18 June 2025
17 September 2025
19 November 2025